

A meeting of the Governing Body was held on Thursday
7 September 72 at 4 pm. The following members
were present:

Manila Kaur

Veena Duggal

Promodini Dubey

A. S. Singh

L. P. Singh

Ch. of S. Singh

M. Chaudhary

BHARATI MAHILA COLLEGE : LINK ROAD: NEW DELHI
(University of Delhi)

MINUTES OF THE GOVERNING BODY MEETING HELD ON
THURSDAY THE 7TH OF SEPTEMBER, 1972 at 4.00 P.M.

The following members were present:

1. Prof. (Miss) Urmila Khanna
2. Miss Veena Duggal
3. Miss Promodini Dube
4. Shri A.R. Wig
5. Shri Madan Lal Khurana
6. Shri Bansi Lal Chauhan
7. Shri Lal Krishan Advani
8. Dr. (Mrs) Lalita Panigrahi.

The following members regretted their inability to be present at the meeting:

1. Dr. (Mrs) V. Malhotra
2. Mrs. K. Kudesia
3. Dr. T. Motihar
4. Prof. K. B. L. Mathur

1. (a) The minutes of the last Governing Body Meeting held on 14th of April, 1972 were circulated to the members and confirmed.

- (b) The following matters arising from the last minutes were reported and approved:

- (i) The placement of Shri C.K. Jain, Supdt. (Accounts) in the Selection grade of Rs. 350-25-500-30-650 and fixation of his pay at Rs. 425/- p.m. w.e.f. 14.4.1972 vide University of Delhi letter No. CB-72/50(6) Supt./67A/10756 dated 8th June, 1972.

- (ii) The crest of College drawn by Miss Raj Kale with the following motto:-

"न हि ज्ञानेन सदृशं पवित्रमिह विद्यते"

(There is nothing in this world more sacred than learning)

- (iii) The appointment of M/s. P.D. Mathur & Co., Chartered Accountants as auditors to audit the accounts of the college for the year 1971-72, with the approval of the University Grants Commission vide their letter No. F.1-44/71(CU-II) dated 8th June, 1972.

A _ C _ A _ D _ E _ M _ I _ C

2. (a) The Principal reported the admissions of 295^{made} by the college and then on the request of the Vice-Chancellor 50 students were transferred from the College at Timarpur to this college vide University of Delhi letter No. Aca/72-24009 dated 18th August, 1972 & subsequent letter No. Aca/72/7568 dated 24th August, 1972.

(Cont.2)

The Governing Body pointed out with regard to the admission of 50 students from the college at Timarpur that it was unfair to those students residing in this locality who were desirous of seeking admission in this college (Bharati Mahila College) but were not given admission on the basis of their marks. (Since the admissions were made strictly on the basis of merit). These students were compelled to take admissions in Co-educational and other colleges or join correspondence course. The Principal was asked to convey the same to the University.

- (b) The Principal reported the results of B.A. Part I (1st yr.) Examination 1972 as per annexure IV of Agenda that 337 students appeared at the examination out of which 331 students were promoted to B.A. (IInd year).

A D M I N I S T R A T I O N

3. (a) The appointments of the following as Lecturers on probation for one year in the scale of Rs. 400-950 from the dates of their appointments as noted against each were approved by the Governing Body:-

S.No.	Name	Department	Date of appointment
1.	Miss Sarita Bali	English	17.7.72
2.	Miss Asha Kaul	-do-	-do-
3.	Miss Alka Sahai	-do-	-do-
4.	Miss Karuna Kumar	-do-	25.7.72
5.	Miss Asha Kumari	Hindi	17.7.72
6.	Mrs. Chander Prabha	-do-	-do-
7.	Miss Sudha Gupta	-do-	-do-
8.	Mrs. Usha Rani	Economics	-do-
9.	Miss Veena Kumari	-do-	-do-
10.	Miss Usha Jain	-do-	-do-
11.	Miss Mohini Chawla	Political Sc.	-do-
12.	Mrs. Shashi Kanta Chawla	-do-	-do-
13.	Miss Urmil Bhandari	-do-	-do-
14.	Miss Kamlesh Kumari Chopra	-do-	-do-
15.	Miss Shyamala Bhatia	History	-do-

- (b) An ad-hoc appointment of Miss Nirmala Jain w.e.f. 3.8.72 (F.N.) as Lecturer in Pol.Sc. at Rs. 400/- plus usual allowances against maternity leave vacancy of Mrs. Uma Anand as recommended by the Head of the Department of Political Science, University of Delhi, Delhi vide his letter No. FSS/PS/801 dated 1st August, 1972 was approved by the Governing Body.

- (c) An ad-hoc appointment of Miss Bharati Sud w.e.f. 8th August, 1972 (F.N.) as Lecturer in Economics at Rs. 400/- plus usual allowances against maternity leave vacancy of Mrs. Deepa Mathur as recommended by the Head of the Department of Economics, University of Delhi vide his letter No. Econ/72/C-4 dated 7th August, 1972 was approved by the Governing Body.

(Cont.3)

4. The appointment of the following non-academic staff on probation for one year from the dates of their appointments and at the scale as noted against each were approved by the Governing Body.

(A) ADMINISTRATIVE STAFF

Name	Designation	Scale of pay	Date of appointment
1. Sh. Shanti Swaroop Vashisht	Supdt. (Admn.)	325-575	15.6.72 (FN)
2. Sh. Sahab Singh	Librarian	400-950	21.6.72 (FN)
3. Sh. Durga Prasad Pandey	Assistant	110-180	1.6.72 (FN)
4. Sh. Manohar Lal	Assistant	110-180	15.6.72 (FN)
5. Miss Bhupinder Kaur	Library Typist	110-180	7.6.72 (FN)
6. Sh. Kashmiri Lal Dhingra	Sr. Assistant	210-425	6.9.72 (FN)

(B) CLASS IV STAFF

1. Sh. Amar Singh	Peon	70-1-85	12.5.72
2. Sh. Gariba R-am	-do-	-do-	13.5.72
3. Sh. Vishal Mani	Waterman	-do-	12.5.72
4. Sh. Tara Chand	Sweeper	-do-	13.5.72
5. Sh. Kamlesh	-do-	-do-	13.5.72
6. Sh. Dharam Pal	-do-	-do-	15.7.72
7. Sh. Indraj	Chowkidar	-do-	13.5.72
8. Sh. Baljeet	-do-	-do-	13.5.72
9. Sh. Birjoo	-do-	-do-	10.8.72
10. Sh. Dan Singh	-do-	-do-	10.8.72
11. Sh. Ram Raj	Mali	-do-	14.5.72 (FN)
12. Miss Manjeet Kaur	Library Attendant	80-110	15.7.72 (FN)

- (C) The ad-hoc appointments of the following class IV staff in the scale and from the date noted against their names were approved by the Governing Body.

S.No.	Name	Designation	Scale of pay	Date of appointment
1.	Shri K.I. Sameul	Peon	70-85	17.7.72 (FN)
2.	Shri Birjoo	Chowkidar	-do-	1.7.72 (FN)
3.	Shri Dan Singh	-do-	-do-	28.6.72 (FN)
4.	Mrs. Krishna Sharma	Library Attendant	80-110	14.8.72

5. The following lecturers who were appointed on probation for one year were confirmed by the Governing Body on the recommendation of the Principal from the dates of their appointment.

(Cont.4)

S.No.	Name	Deptt.	Date of appointment	Date from which confirmation and next increment is due
1.	Miss P.Dube	English	15.9.71	15.9.72
2.	Miss Veena Duggal	-do-	15.9.71	15.9.72
3.	Dr.(Mrs)N.Jindal	Hindi	16.9.71	16.9.72
4.	Miss Saroj Kumari	-do-	16.9.71	16.9.72
5.	Dr.(Mrs)U.Gambhir	-do-	16.9.71(AN)	17.9.72
6.	Miss Kumudini	Sanskrit	17.9.71	17.9.72
7.	Mrs.Uma Anand	Pol.Sc.	17.9.71(AN)	18.9.72
8.	Mrs.Deepa Mathur	Economics	18.9.71	18.9.72
9.	Mrs.Veena Dutta	History	27.9.71(AN)	28.9.72

The annual increments were also granted to them from the same dates except of S.No.3,7 & 9 whose dates are given in items No.6(d)(i)(ii)(iii).

6. The action taken by the Chairman on the recommendation of the Principal was approved by Governing Body.
- Acceptance of resignation w.e.f. 23rd July, 1972 (AN) tendered by Miss Vatsala Kaushal, Lecturer in English and to waive the notice period.
 - Acceptance of resignation w.e.f. 30th June, 1972 (AN) tendered by Shri Indraaj, Chowkidar and to waive the notice period.
 - Acceptance of resignation w.e.f. 20th July, 1972 (AN) tendered by Miss Manjeet Kaur, Library Attendant and to waive the notice period.
 - Grant of annual increment to the undermentioned lecturers from the dates noted against their names:-

Name	Date of increment	
(i) Mrs.Uma Anand	17.7.72	but being on maternity leave it will take effect from the date she resumes her duties
(ii) Dr.(Mrs)Nirmal Jindal	31.7.72	
(iii) Mrs.Veena Dutta	7.8.72	

7. The requests of the following Lecturers of this college regarding protection of their last pay and the date of next increment as they have joined without break of service was considered and it was decided that their cases may be recommended to the University for approval:-

S.No.	Name	Deptt.	Last pay	Date of next increment	Details of previous service	Date of joining this service
1.	Miss U. Bhandari	Pol.Sc.	400/-	20.7.72	20.7.71 to 16.7.72 in Janki Devi Mahavidyalaya	17.7.72
2.	Miss Usha Jain	Economics	400/-	4.8.72	4.8.71 to 16.7.72*	17.7.72

(Cont.5)

3. Mrs. Usha Rani Economics 400/- 18.9.72 joined this college on 18.9.71(Temp)
4. Miss Mohini Chawla Pol.Sc. 400/- 15.9.72 Joined this college on 14.9.71(AN)Temp.
5. Mrs. Shashi Kanta Chawla Pol.Sc. 400/- 16.9.72 Joined this college on 16.9.71(Temp.)

(b) The following cases of protection of pay and retention of date of increment of the Lecturers of this college who came from other colleges where they worked against the maternity leave vacancies were considered and decided that the attention of the University be drawn to the fact that their appointments were on ad-hoc basis in other colleges:-

S.No.	Name	Deptt.	Last pay	Date of next increment	Details
1.	Miss Mohini Chawla	Pol.Sc.	400/-	5.8.72	Worked in Jankidevi College from 5.8.71 to 14.9.71 and joined this college on 15.9.1971
2.	Mrs. Shashi Kanta Chawla	Pol.Sc.	400/-	5.8.72	Worked in Maitreyi College from 5.8.71 to 15.9.71 and joined this college on 16.9.71
3.	Dr. (Mrs) U. Gambhir	Hindi	400/-	19.8.72	Worked in S.P.M. college from 19.8.71 to 16.9.71 and joined this college on 16.9.71(AN).

8. The Governing Body noted the authorised strength (vide University of Delhi Basic Information on law & procedure relating to Governance of colleges June, 67) of the following class IV staff as advised by the University vide their letter No.CB-72/13593 dated 24th June, 1972 below:-

- | | | |
|--|-----|---|
| (a) Peons (including cycle peon) | - 7 | } While the broad categories of class IV staff have been indicated it is left to the college to adjust the staff in different categories provided the total staff does not exceed the prescribed limit (this includes provision for 'Leave Reserve'). |
| (b) Chowkidars (including gate man) | - 4 | |
| (c) Sweepers | - 4 | |
| (d) Waterman | - 1 | |
| (e) Malis, sports attendants (including casual labour) | | } The expenditure on salary of Malis, sports attendants including casual labour shall not exceed the expenditure that would be incurred on the basis of one Mali for 2 acres of land of the campus of the college |

(Cont.6)

The Principal reported the present strength of Class IV employees. Chowkidars - 3, Sweepers- 3, Pions-3, Waterman-1, Mali-1.

It was decided that the rest of the vacancies may be filled as and when the need arises.

9. The following University of Delhi letters were noted:-
- (a) No.10/19/72-CB/47213 dated 7th Feb.1972 regarding procedure for writing off unserviceable stores.
 - (b) No.G/Estab.(N...)/2104 dated 12th/14th April,1972 regarding formation of Grievance Committee in the college.
 - (c) No.CB-72/E.C. Resolution/14504 dated 20th/30th June,1972 regarding composition of selection committee for appointment of non-academic staff in the college and Number Estab.(N...)/1012 dated 5th/8th April,1972 regarding Central Grievance Committee.
 - (d) No.CB-72/Griev.Comm/110 dated 6th July,1972 regarding formation and composition of Administrative Committee in the college.

A C C O U N T S A N D F I N A N C E

10. It was decided that the Imprest Cash Account of Rs.100/- with the Cashier for students Societies Account to meet day to day petty expenses may be maintained.
11. The grants received from the University Grants Commission were noted:-
- (a) Recurring
Maintenance Grant for 1972-73
(first instalment) Rs.1,25,000.00
 - Non-Recurring
 - (b) for purchase of furniture & equipment for general use Rs.10,000.00
 - (c) Grants for students Aid Fund for the year 1971-72 Rs. 1,000/-
12. The audited accounts for the year 1971-72 were approved and the Audit Report dated 19.8.1972 was noted.
13. The budget estimates (Revised) for the year 1972-73 and proposed estimates for the year 1973-74 were approved.
14. The Provident Fund Rules of Bharati Mahila College as advised by the University of Delhi were approved.

(Cont.7)

15. It was resolved that a Saving Bank Account may be opened with the State Bank of India in the name of 'Bharati Mahila College Provident Fund Account' and the Principal and the Treasurer be authorised to operate the same jointly.
- 16(i) It was decided that the investment of Provident Fund amount may be made in a long term fixed deposit with the State Bank of India.
- (ii) Resolved that the Principal and the Treasurer be authorised to operate the fixed deposit Account in the name of 'Bharati Mahila College Provident Fund A/c' jointly with the State Bank of India.
17. It was decided that the payment of an allowance at fixed rate of Rs.5/- p.m. may be made to a Class IV of the college who may attend to the bank work as per University Rules vide University letter No.35(15)/71-CB/19812 dated August 11,1971.
18. The University of Delhi letter No.CB/71-72/51363 dated 1st March,1972 regarding insurance for cash in transit or Bank Peon's Insurance was considered and it was decided that the insurance for cash in transit be made.
19. The proposal for the purchase of a van for the college on 50:50 basis as per University of Delhi letter No.CB-72/20088 dated 29th July,1972 at an approximate cost of Rs.50,000/- was approved. Shri A.R.Wig was to help the Principal in selecting the van.
20. The approval accorded by the Chairman for placing of telephone No.581015 in the safe custody with the telephone authority on shifting of the residence by the Principal from East Patel Nagar to University Enclave and installation of a temporary telephone at that location until the permanent telephone(581015) is shifted, was approved by the Governing Body.
21. The University of Delhi letter No.CB/72/47536 dated 11th/14th February,1972 addressed to Shri D.S.Misra, Additional Secretary(Edu.)Delhi Administration and copy endorsed to the Principal, Bharati Mahila College and No.2/6/72-CB-48354 dated 12th February,1972 regarding the tenure of the term of the members on the Governing Body of the college was noted by the Governing Body.

The Governing Body asked the Principal to seek a clarification from the University with regard to the tenure of the term of the members on the Governing Body of the college, whether the amendment of ordinance XVIII will be applicable with retrospective effect, since this Governing Body was formed before the ordinance XVIII was amended by the Executive Council.

(Cont.8)

22. Matters with the permission of the chair:-

- (i) It was decided that the Insurance of Furniture and equipment of the college against Fire and theft may be done with the approval of the University/UGC.
- (ii) It was decided that ~~No~~ maternity leave may be granted to Mrs. S. Chawla, Lecturer in Political Science for three months from the date of its commencement i.e. 1.11.72 or to the end of six weeks from the date of confinement whichever is earlier, as per University Rules.

THE MEETING CAME TO AN END WITH A VOTE
OF THANKS TO THE CHAIR.

L. K. Anand

Chairman
Bharati Mahila College
Jhandewalan, New Delhi

L. Pandey
Dr. (Mrs) L. Pandey,
(PRINCIPAL)
MEMBER-SECRETARY

L. Pandey
Principal,
Bharati Mahila College
Jhandewalan, New Delhi

MEHTA*